

Schedule E : Protocols for GBA county matches (2019)

1. GENERAL

1.1 Clause 12 of the GBA Constitution & Rules covers the following :

- In the two divisions, who constitute the 'County Selectors' and the 'Divisional Selection Committees'
- The matches for which the 'County Selectors' are responsible
- Responsibility for selection for National inter-county matches – namely Middleton Cup, Balcomb Trophy, White Rose Trophy (all men's), Johns Trophy, Walker Cup and Amy Rose Trophy (all women's).
- Registers of County Players, eligible to play in County games
- Qualification for County Registers
- Badge awards
- International trial nominations

Clause 12 is provided in its entirety at the end of this document (as Appendix 1)

- 1.2 Administration of gender-related county matches is firstly in the hands of the two Divisional Match Secretaries, though they may delegate specific responsibilities. Administration of mixed county matches is in the hands of the two County Match Secretaries, jointly. In all cases, the Match Secretaries will work co-operatively with whichever individual or committee is responsible for team selection.
- 1.3 'Match officials' may be determined and have specified duties delegated to them. Divisional Treasurers and the County Treasurer may also have specific responsibilities, according to the nature of the game.
- 1.4 Only GBA-affiliated players may participate in GBA County matches, other than in exceptional circumstances.

2. OFFICERS OR OFFICIALS INVOLVED IN MATCHES

Officers or officials involved in the administration of matches or in selection, are as follows (with method of appointment noted) :

- Presidents (elected by Delegates)
- Vice-Presidents (elected by Delegates)
- Match Secretaries (elected by Delegates)
- County Selectors (Men: 2 each Section, elected by Sections, confirmed by Delegates. Women: 1 each Section, elected by Delegates)
- Men's Team Manager (elected by Delegates)
- Women's Team Manager (appointed by Divisional Selection Committee)
- County Match Official. Men's Division only (elected by Delegates)

3. ELIGIBILITY (AND BADGING)

Senior	National Inter-County Match	Middleton Cup/Johns Trophy	Meet criteria for selection in C & R Clause 12.5 Selection based on proven performance	Badging : Upon 3rd appearance. "Middleton Cup / Johns Trophy" flash
	National Inter-County Double Rink	Balcomb Trophy/Walker Cup	Meet criteria for selection in C & R Clause 12.5 Selection based on proven performance	Badging : Upon 3rd appearance, "Balcombe Trophy / Walker Cup" flash
	Middle England League Match (Women's Division)		Meet criteria for selection in C & R Clause 12.5	Badging : Upon 3rd appearance, receive County badge
	Friendly Inter-County Match		Meet criteria for selection in C & R Clause 12.5	
Junior	National Junior Inter-County Double Rink	White Rose Trophy / Amy Rose Bowl	Meet criteria for selection in C & R Clause 12.5 Selection based on known performance + Age	None
General	Presidential Match	Matches celebrating the President's year	Affiliated member of a GBA club. Preference given to Past Presidents, Presidential Team, Life Members, Officers and Officials	None
	Executive/Other Match	Matches celebrating a club's anniversary, etc	Affiliated member of a GBA club. Preference given to Past Presidents, Presidential Team, Life Members, Officers and Officials	None

4. MATCH RESPONSIBILITIES

[WD – Women's Division MD – Men's Division] Responsibilities defined in more detail in later sub-clauses.

Category of match	Administrative responsibility prior to game	Players selected by	Team determined by	Team manager (where relevant)	Match Day Administrator	Financial arrangements
Middleton Cup, Balcombe Trophy, White Rose Trophy (MD)	MD Match Secretary	Team Manager and his chosen advisors		MD Team Manager	MD Match Secretary / MD Match Official	
John's Trophy, Walker Cup, Amy Rose Bowl (WD)	WD Match Secretary	WD Selection Committee		WD Team Manager	WD Team Manager	WD Treasurer

Inter-County Matches (MD)	MD Match Secretary	Section Selectors [6 players per section]	MD Match Secretary	-	MD Match Official	
Presidential Matches (MD)	MD Junior Vice-President	MD Junior Vice-President		-	MD Match Official	
Executive/invitation Matches (MD)	MD Secretary	MD Secretary		-	MD Match Official	
Middle England League Matches (WD)	WD Match Secretary	WD Selection Committee		-	WD Match Secretary	WD Treasurer
Inter-County Matches (WD)	WD Match Secretary	WD Selection Committee		-	WD Match Secretary	WD Treasurer
Presidential/Executive/Invitation Matches (WD)	WD Match Secretary	WD Match Secretary, WD President plus selectors			WD Match Secretary	
GBA Mixed Matches	County Match Secretaries	MD & WD Selectors		-	WD Match Secretary MD Match Official	
Other GBA matches	County Match Secretaries	County Match Secretaries		-	County Match Secretaries	

4a Match Day Administrator

The Match Day Administrator is responsible for administration before, on and after match days, liaising with the :

- Selectors and/or Team Manager, if present
- Host club concerning refreshments
- Divisional County Records Officer(s) over badges and flashes
- Divisional or County Treasurer, or whoever is handling finances on match day

Particular match day duties include:

- Recording attendance of team members
- Attending to the rinks draw and writing out the cards after any coin toss
- Filling in score sheet at all stages
- Collection of the cards after the match
- Issuing bowls stickers to players

4b Match day finances

In the Women's Division the Divisional Treasurer shall be responsible for the handling and payment of monies on a match day. In the Men's Division the Match Official shall be responsible for the handling and payment of monies on a match day. In either division, these duties may be delegated in advance to a previously nominated person, and shall include :

- Collecting any money due from players, reserves and visitors
- Payment of any match or food fees due to the host club
- If either Treasurer not present, providing that Treasurer with a financial summary and receipts

4c Players

Team members and reserves shall :

- Observe at all times the relevant Constitution and Rules of the GBA and Regulations of Bowls England
- Conduct themselves in a manner that reflects favourably upon them and upon the County
- Show respect to colleagues, opponents and officials and not subject them to any physical or verbal abuse at any time
- Report punctually at prescribed times
- Not render themselves unfit through alcohol or drugs before or during a match
- Follow the relevant County rules on dress

Players are expected to advise clearly on availability/non-availability in advance of matches; mechanisms and timings for this determined by divisions.

4d Middleton Cup Manager

For the MD Middleton Cup games and the specific role of the Middleton Cup Manager, a separate document is available ['Middleton Cup Governance'] , with more specific guidance. Please refer to this, including in relation to the MD role of 'Team Advisors'.

4e Dress Code for County matches

	Travelling	During matches
Men's Division	Greys and either white shirt and County tie or County shirt or other GBA badged clothing. Blazers may be worn where desired.	Whites (including BE-approved shorts), County shirt and BE-approved shoes will be worn. Other GBA badged clothing (County jacket and gilet) if required. In wet conditions, waterproofs should be white.
Women's Division	County jacket, grey below the waist and either white or brown shoes and handbag.	Whites (including BE-approved shorts) below the waist, County shirt and BE-approved shoes. County gilet and jacket shall be worn as appropriate to conditions; if warmer layers are required, these must be underneath the gilet or jacket. Only regulation sun hats may be worn

		(a GBA uniform hatband is available). In wet conditions, white waterproof jackets, skirts or trousers may be used.
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4f Flashes

- Flashes are awarded for playing in the specified number of games in the following competitions :
 - Middleton Cup (3), Balcomb Trophy (3), White Rose Trophy (3), John's Trophy (3), Walker Cup (3) and Amy Rose Bowl (3).
- Flashes will be awarded for playing in 50, 100, 150 and 200 full games.
- Divisional County Records Officers will maintain the necessary records and advise the Divisional Match Secretaries and Divisional Treasurers when all such awards are due. This will require the Records Officers to be in receipt of copies of all match records.
- New recipients will receive flashes free; existing holders will be able to purchase.
- Match flashes will be gold lettering on green, to be sown on left sleeve of shirt.
- Flashes for numbers of games (50, 100, 150, 200) to be gold lettering on maroon, and to be sown on right sleeve of shirt
- Both divisions shall have flashes on shirts. Existing Men's Division stocks of blazer flashes may additionally be sold to players still wearing blazer, but to be discontinued once used up.
- Flashes to be purchased by GBA 2010 in future, charged to divisions as required.

5 Trial games

The following shall determine whether trial games are to be played before the first major national inter-county competitions of each season, and the nature and aims of such games :

- In the Men's Division, the Team Manager.
- In the Women's Division, the Team Manager and Divisional Selection Committee.

Under-25 group trial games may be held if the same officials and committee decide that this is appropriate.

6 Nominations for national trials

The following shall determine the names of players to be recommended for either Senior or Junior National Trials :

- In the Men's Division, the Middleton Cup Manager will advise the Divisional Secretary and the County Administrator.
- In the Women's Division, the Women's Division Management Committee will advise the Divisional Secretary and the County Administrator.

Appendix 1

Clause 12 of GBA Constitution & Rules (2016)

12 Selection

12.1 **Men's Division** The county selectors shall be two members nominated and elected by each of the four Sections, who will be formally approved at the October Divisional Delegate Meeting. No two members of any one Club may be nominated as Selectors.

Women's Division One selector from each section will be nominated and elected at the October Divisional Delegates Meeting, for a term of three years. They serve on a rotational basis, and then may not serve again until a year has elapsed.

12.2 **Men's Division** The selectors will be appointed for the purpose of selecting the teams for inter-county friendly matches and each section will select six players for each match. The Middleton Cup, White Rose and Balcomb Trophy sides shall be selected by the Team Manager who will be assisted by four other persons who he has chosen, one from each section. Selection processes for GBA Presidential matches, GBA Executive matches and Invitation games are covered in detail in **Schedule E: Protocols for GBA County matches**.

Women's Division Selection is administered by the Selection Committee, which meets on a regular basis. The Selection Committee comprises: President, Vice President, Immediate Past President and the selectors from all four sections. They are responsible for selection of all teams, for all levels of county matches, but not for GBA Presidential games or Invitation games. The match secretary (or another officer if she is not available) may attend meetings to record minutes and take appropriate actions.

12.3 A register of players eligible to play for the County will be kept by each division and updated continuously.

12.4 **Women's Division** County players are obligated to advise their section selector(s) of non-availability dates prior to the relevant selection meetings; in the event of a player being selected who is not available, but who has not previously advised her availability, a penalty will be imposed for not so doing. In the Women's Division dates of selection meetings are published in the divisional yearbook.

12.5 To be eligible to play for the County a player must have:

- a. Reached the Final of their club 2-Wood Singles competition.
- b. Reached the Final of their club 4-Wood Singles competition.
- c. Have earned their place at the National Championship Finals by winning the semi-final of a County competition leading to the National Finals.
- d. Have won the County Unbadged Singles competition (Women's Division only).
- e. Transferred from another county with a *curriculum vitae* which meets the GBA requirements and which will be accepted by the relevant Divisional Management Committee.
- f. Received a 'wild card' offered by the County selectors. A player's name may be recorded on the County register only when recommended by the appropriate Divisional Selection Committee.

12.6 The selectors will keep records of matches and individuals and advise the Match Secretary, Treasurer and President of impending badge awards. These will be recorded on the team selection sheet.

12.7 **Men's Division** The BE Senior & Junior International Trial nomination forms will be completed by the Team Manager after consultation with the player(s) nominated. **Women's Division** The BE Senior & Junior International Trial nomination forms will be completed by the Divisional Secretary after consultation with the Divisional Selection & Management Committees.